

Example Invoice

Cooper Burns Limited
First Floor
60 Waldegrave Road
Teddington
Middlesex
TW11 8LG

(replace with Ltd Co. details)
Consultant's Name
Ltd Company Name
Ltd Company Address
Contact No:
Email address:

Company Registration No:	Company VAT Number:
Date of Invoice:	
Invoice Number:	
Client Name:	
Dates From – To:	
Total Number of Hours / Days (delete as appropriate)	
Rate per Hour / Day (delete as appropriate)	£
Total Net Amount	£
Total VAT Amount	£
Invoice Total	£

Ltd Co. Bank Details
(Include Bank Name, Address, Sort Code, Account Number)

